

Peoria Area Association of Realtors®

KEYBOX TRANSFER FORM

**ASSIGNMENT AND ASSUMPTION OF RIGHTS AND OBLIGATIONS
PURSUANT TO LOCKBOX AGREEMENT**

I, _____

hereby transfer possession of the following keyboxes:

(SERIAL NUMBERS) _____

To: _____
(Name)

NEW RESPONSIBLE PARTY:

(AGENT'S SIGNATURE)

(BROKER'S SIGNATURE)

(COMPANY NAME)

FORMER RESPONSIBLE PARTY:

(AGENT'S SIGNATURE)

(BROKER'S SIGNATURE)

(COMPANY NAME)

DATE: _____

(This form should be used inner-office when agents are exchanging lockboxes or when an agent is transferring from one company to another.)